

**Kingsway Primary Academy**

**Post Title:** Reception Teacher  
**School:** Kingsway Primary Academy  
**Grade/Salary:** Main Pay Scale

**Contract Type:** Fixed Term (maternity leave)  
**Reporting To:** EYFS Lead and Head teacher   
**Start Date:** 3rd November 2025

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Application forms can be requested via Kingsway Business Manager ([kingsway.busman@wpat.uk](mailto:kingsway.busman@wpat.uk))

**Application deadline:** Wednesday 8th October

**Interviews:** Tuesday 14th October (provisional date)

**Visits to school (strongly recommended):** can be requested via a phone call to the school office on 0151 424 5031

**Purpose of Role:**

### At Kingsway Primary Academy, we are committed to providing the very best start for our Reception pupils by delivering high-quality education in line with the Early Years Foundation Stage framework. Our aim is to nurture every child so that they flourish academically, socially, emotionally, physically and spiritually. We take pride in creating an environment where children are encouraged to achieve their full potential, while also developing confidence, resilience and a genuine love of learning. In all that we do, we strive to live out our core values of Children First, Resilience, and Pioneering, ensuring they are embedded in our daily practice and reflected in the experiences we provide for every child.

### ****Main Duties and Responsibilities:****

- Plan, prepare, and deliver high‑quality, engaging lessons in line with the EYFS framework and school curriculum.  
- Establish a well‑organised, stimulating, and safe classroom environment that promotes independence, curiosity, and purposeful play.  
- Organise resources and continuous provision effectively to support learning across all areas of development.  
- Carry out accurate and ongoing assessment of pupils, using observations, formative assessment and summative judgements to track progress and inform future planning.  
- Adapt teaching, planning and provision to meet the diverse needs of all pupils, including those with SEND, EAL, and disadvantaged backgrounds.  
- Maintain consistently high expectations of behaviour, learning and achievement, supporting children to reach their full potential.  
- Foster an inclusive classroom culture where all children feel valued, respected, and able to contribute.  
- Implement whole‑school policies, including those relating to safeguarding, behaviour, equality and inclusion, health and safety, and assessment.  
- Work collaboratively with teaching assistants and colleagues to support the best outcomes for all children.  
- Build positive and effective relationships with parents and carers, keeping them informed of children’s progress and engaging them in their learning journey.  
- Contribute to the wider life of the school and uphold its ethos, values, and high standards.

#### **Safeguarding and Welfare**

* Uphold the school’s **Safeguarding and Child Protection Policy**.
* Maintain a safe and nurturing environment in line with **Keeping Children Safe in Education (KCSIE)** guidance.
* Ensure the physical and emotional wellbeing of all pupils.

**Person Specification**

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| **Qualifications and Experience** | |
| **Essential** | **Desirable** |
| Qualified Teacher Status (QTS). Degree or equivalent qualification. | Further training in early years pedagogy / leadership / SEND. |
| Good knowledge of the EYFS statutory framework. | Paediatric first aid trained |
| Successful teaching experience in Reception or Early Years settings. | Postgraduate or specialist Early Years qualification |
| Demonstrated ability to deliver high‑quality teaching and learning in line with EYFS. | Recent CPD in phonics, continuous provision, outdoor learning. |
| Experience of planning, assessing and tracking progress using formative and summative methods. | Experience working in more than one Early Years setting or Key Stage. |
| Experience of adapting provision to meet diverse needs, including SEND, EAL and disadvantaged pupils. | Experience of working with external agencies to support children’s development. |
| Experience of building positive relationships with parents and carers. | Experience of using online learning journals or digital assessment tools. |
| Experience of using phonics programmes such as Read Write Inc or similar. |  |
| **Skills and Knowledge** | |
| **Essential** | **Desirable** |
| Secure knowledge of the primary curriculum. | Knowledge of strategies to support children with specific learning difficulties, EAL or SEMH needs. |
| Understanding of child safeguarding procedures and Keeping Children Safe in Education. | Familiarity with assessment frameworks used across primary phases (e.g. EYFS profile, phonics screening). |
| Strong understanding of child development. | Outdoor learning/Forest School experience. |
| Ability to organise, plan and deliver learning activities under direction. | ICT skills to support teaching and learning (interactive whiteboards, online learning tools). |
| Strong communication and interpersonal skills to work with staff, pupils and parents. | Strategies for disadvantaged pupils. |
| Ability to assess pupil responses and provide constructive feedback. | Understanding of challenges in Widnes/Halton context. |
| Knowledge of equality, diversity and inclusion in education. |  |
| **Personal Attributes** | |
| * Empathetic, calm, and child-centred * Reliable, flexible, and proactive * Strong commitment to inclusive education and equal opportunities * High level of professional integrity and confidentiality * Willingness to engage in continued professional development | |

**Safeguarding Statement:**

Kingsway Primary Academy is committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be required to undergo an enhanced DBS check and all relevant pre-employment checks in line with **Keeping Children Safe in Education**.